



New Client Application Form: Corporate

Identification information

Name of client: _____

Address: _____

Telephone: _____ Fax: _____

Type of Entity: Corporation Trust Partnership Estate Other _____

Jurisdiction of incorporation or formation: _____

Year of incorporation or formation: _____

Canada Revenue Agency business number: _____

Is the entity a reporting issuer? Yes No If Yes, where do the shares trade? _____

Purpose of the entity: For profit Not for profit

If not for profit, is the charity registered under the Income Tax Act? Yes No

If yes, please provide registration number _____

Does the entity solicit charitable financial donations from the public? Yes No

Authorized representative

Last name: _____ First name _____ Initial _____

Position title: _____

Home address: _____

Telephone: _____ Mobile: _____ Fax: _____

Email: _____

Identity document provided by authorized representative:

Document type _____ Number _____ Expiry date _____

Directors

Provide the following information for each director of the corporation.

	Name	Occupation	Employer
1.			
2.			
3.			
4.			
5.			
6.			

Beneficial ownership information

Provide the following information for each shareholder with a 25% direct or indirect beneficial ownership of the entity.

Shareholder 1: Ownership percentage _____

Last name: _____ First name: _____ Initial: _____

Occupation: _____ Employer: _____

Home address: _____

Shareholder 2: Ownership percentage _____

Last name: _____ First name: _____ Initial: _____

Occupation: _____ Employer: _____

Home address: _____

Shareholder 3: Ownership percentage _____

Last name: _____ First name: _____ Initial: _____

Occupation: _____ Employer: _____

Home address: _____

Shareholder 4: Ownership percentage _____

Last name: _____ First name: _____ Initial: _____

Occupation: _____ Employer: _____

Home address: _____

Financial information

Financial institution name: _____

Branch address: _____

Net Income for most recent fiscal year: _____

Net assets: Less than \$5,000,000 \$5,000,000 – \$25,000,000 Over \$25,000,000

Investing information

Does the entity, the authorized representative, any beneficial owner, or their spouses, own or control, directly or indirectly, 10% or more of the voting rights of any publicly-traded company?

Yes No If yes, provide details _____

Is the entity, the authorized representative, any beneficial owner, or their spouses, an insider, a director or officer of a publicly-traded company or an affiliate of publicly-traded company?

Yes No If yes, provide details _____

What is the purpose of your dealing with Capital Street Group? Long term investment Short term investment

Other(Specify)_____

What is your investment knowledge? Limited Good High/Expert

Check **Limited** if you have only invested in simple securities such as savings bonds or well known common shares largely based on the advice of others.

Check **Good** if you have either traded in or have some knowledge of the basic characteristics of both fixed income securities and common shares, as well as basic understanding of the degree of risk and reward inherent in these types of securities.

Check **High/Expert** if you have a good business background, follow the markets regularly and have traded in and understand most types of investment securities.

Describe the types of investment instruments you have had experience with in the past: _____

Do you understand the concept of risk and return? Yes No

What would you prefer: Low risk/Low return Medium risk/Medium return High risk/High return

Note: high risk means you could lose your total investment,
medium risk means you may lose part of your investment,
low risk means you are unlikely to lose part of your investment.

What is your investment objective? _____

What is the time horizon of your investment objective in years? _____

Do you have investments outside of Capital Street Group? Yes No

If yes, are they: Low risk Medium risk High risk

What is the value of your investments outside of Capital Street Group? _____

Client Signature

I agree that Capital Street Group's liability will be limited to the fees earned in the event Capital Street Group is found through a legal proceeding to be liable for losses on investments or products purchased through it.

Signature of authorized representative _____

Print name: _____

Date: _____

For use by Capital Street Group Investment Services Inc.

Did you meet the client in person? Yes No

How did you verify the client's identity?

1. Reviewed identity document in the client's presence

Document type: _____ Number: _____ Expiry date: _____

2. Non face-to-face verification

- (a) Dated screen print of the corporate registrar's website showing the official registration or membership number and address of the entity
- (b) Certified true copy of the document or dated screen print of a record that has to be filed annually under corporations or securities legislation
- (c) Certified true copy of a recent certificate of corporate status e.g. a certificate of incorporation
- (d) Certified true copy of the document or dated screen print of any other recent record issued by a government agency that ascertains the existence of the corporation or other legal entity

Identity document reviewed by:

Print name: _____ Signature: _____

Date: _____

Application checked by:

Print name: _____ Signature: _____

Date: _____

Account Number: _____

Referral: Yes No Name of referrer: _____

Notes:

Schedule A
Certificate of accredited investor

The Applicant certifies to CSG that the Applicant is an accredited investor as defined in National Instrument 45-106 by virtue of being (please check all applicable categories):

- (a) a person, other than an individual or investment fund, that has net assets of at least \$5,000,000 as shown on its most recently prepared financial statements; or
- (b) an investment fund that distributes or has distributed its securities only to:
 - (i) a person that is or was an accredited investor at the time of the distribution,
 - (ii) a person that acquires or acquired securities in the circumstances referred to in sections 2.10 *Minimum amount investment* and 2.19 *Additional investment in investment funds* of NI 45-106, or
 - (iii) a person described in paragraph (i) or (ii) that acquires or acquired securities under section 2.18 *Investment fund reinvestment* of NI 45-106; or
- (c) an investment fund that distributes or has distributed securities under a prospectus in a jurisdiction of Canada for which the regulator or, in Quebec, the securities regulatory authority, has issued a receipt; or
- (d) a person in respect of which all of the owners of interests, direct, indirect or beneficial, except the voting securities required by law to be owned by directors, are persons that are accredited investors; or
- (e) an investment fund that is advised by a person registered as an adviser or a person that is exempt from registration as an adviser; or
- (f) a person that is recognized or designated by the securities regulatory authority or, except in Ontario and Quebec, the regulator as
 - (i) an accredited investor, or
 - (ii) an exempt purchaser in Alberta or British Columbia.

The above representation is true and accurate as of _____, 20__ .

Signature of authorized representative

Signature of Capital Street Group representative

Print name of authorized representative

Print name of Capital Street Group representative

Schedule B

Certificate of permitted client

The Applicant certifies to CSG that the Applicant is a permitted client as defined in National Instrument 31-103 by virtue of being (please tick all applicable categories):

- (a) a Canadian financial institution or a Schedule III bank; or
- (b) the Business Development Bank of Canada incorporated under the *Business Development Bank of Canada Act* (Canada); or
- (c) a subsidiary of any person or company referred to in paragraph (a) or (b), if the person or company owns all of the voting securities of the subsidiary, except the voting securities required by law to be owned by directors of the subsidiary; or
- (d) a person or company registered under the securities legislation of a jurisdiction of Canada as an adviser or dealer, other than as a scholarship plan dealer or a restricted dealer; or
- (e) a pension fund that is regulated by either the federal Office of the Superintendent of Financial Institutions or a pension commission or similar regulatory authority of a jurisdiction of Canada or a wholly-owned subsidiary of such a pension fund; or
- (f) an entity organized in a foreign jurisdiction that is analogous to any of the entities referred to in paragraphs (a) to (e); or
- (g) the Government of Canada or a jurisdiction of Canada, or any Crown corporation, agency or wholly-owned entity of the Government of Canada or a jurisdiction of Canada; or
- (h) any national, federal, state, provincial, territorial or municipal government of or in any foreign jurisdiction, or any agency of that government; or
- (i) a municipality, public board or commission in Canada and a metropolitan community, school board, the Comité de gestion de la taxe scolaire de l'île de Montréal or an intermunicipal management board in Québec; or
- (j) a trust company or trust corporation registered or authorized to carry on business under the *Trust and Loan Companies Act* (Canada) or under comparable legislation in a jurisdiction of Canada or a foreign jurisdiction, acting on behalf of a managed account managed by the trust company or trust corporation, as the case may be; or
- (k) a person or company acting on behalf of a managed account managed by the person or company, if the person or company is registered or authorized to carry on business as an adviser or the equivalent under the securities legislation of a jurisdiction of Canada or a foreign jurisdiction; or
- (l) an investment fund if one or both of the following apply:
 - (i) the fund is managed by a person or company registered as an investment fund manager under the securities legislation of a jurisdiction of Canada;
 - (ii) the fund is advised by a person or company authorized to act as an adviser under the securities legislation of a jurisdiction of Canada; or
- (m) in respect of a dealer, a registered charity under the *Income Tax Act* (Canada) that obtains advice on the securities to be traded from an eligibility adviser, as defined in section 1.1 of NI 45-106, or an adviser registered under the securities legislation of the jurisdiction of the registered charity; or

- (n) in respect of an adviser, a registered charity under the *Income Tax Act* (Canada) that is advised by an eligibility adviser, as defined in section 1.1 of NI 45-106, or an adviser registered under the securities legislation of the jurisdiction of the registered charity; or
- (o) a person or company that is entirely owned by an individual or individuals who are permitted clients¹, who holds the beneficial ownership interest in the person or company directly or through a trust, the trustee of which is a trust company or trust corporation registered or authorized to carry on business under the *Trust and Loan Companies Act* (Canada) or under comparable legislation in a jurisdiction of Canada or a foreign jurisdiction; or
- (p) a person or company, other than an individual or an investment fund, that has net assets of at least \$25 million as shown on its most recently prepared financial statements; or
- (q) a person or company that distributes securities of its own issue in Canada only to persons or companies referred to in paragraphs (a) to (q).

The above representation is true and accurate as of _____, 20__ .

Signature of authorized representative

Signature of Capital Street Group representative

Print name of authorized representative

Print name of Capital Street Group representative

- As a permitted client, I waive my right to receive client disclosure information.

Signature of authorized representative

- As a permitted client, I waive my right to a suitability determination of securities purchased from Capital Street Group

Signature of authorized representative

¹ Under NI 31-103 a permitted client includes an individual who beneficially owns financial assets having an aggregate realizable value that, before taxes but net of any related liabilities, exceeds \$5 million. Financial assets are defined in section 1.1 of NI 45-106 as:
 (a) cash,
 (b) securities, or
 (c) a contract of insurance, a deposit or an evidence of a deposit that is not a security for the purposes of securities legislation.